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| **MDMLG Treasurer****Goals & Objectives****2024-2025** |



**Goals & Objectives**

* Prepare an annual budget.
* Make fiscal policy recommendations as necessary.
* Prepare and present a Treasurer’s Report at Executive Board and membership meetings.
* Prepare annual expense report.
* Maintain checkbook, credit card, bank account, and all expenditure and income records.
* Deposit collected membership dues and other income.
* Receive and pay bills.
* Provide necessary materials to auditor yearly.
* Provide necessary materials for financial review as requested.

Respectfully submitted,

Jennifer Bowen

Treasurer

August 27, 2024